

Customer no. (from your stand confirmation)

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Name of trade fair

/2008

Hall / Aisle / Stand no.

Company	Department / contact
Full address, postal code, town, country	
Tel., fax	e-mail address (please complete in block letters)

The professional way to get your money back

The problem

Each year, millions of visitors and more than 150,000 exhibitors attend Germany's trade fairs. However, regardless of which field of business or science they come from, all foreign trade visitors and exhibitors are faced with a similar problem: the German sales or value added tax (German abbreviation: MwSt).

The solution

To help you save a lot of time and money, the **German VAT Refund Service** has, since 1986, been offering a professional means of having the sales tax refunded.

The service boasts several advantages:

- Information for all customers on how to undertake the necessary steps (checklist).
- Professional handling of the time-consuming process.
- Attainment of the highest possible refund.
- Strives to have your money refunded within three months.
- 15 years of experience in conducting the tedious procedure.

GVRS provides you with the fastest, and most secure and reliable means of having the sales tax refunded to your account.

What is VAT?

The VAT is a consumer tax that is levied on the consumption of goods and the use of services in Germany. The currently valid tax rate is generally 19 percent; in special cases, for example for food, books and trips in taxis, it is 7 percent.

The VAT is therefore levied on all things that you buy or pay for while you are in Germany. Regardless of whether you are a visitor to or an exhibitor at a German trade fair, the VAT will be listed on your invoices, including the bills for hotels and restaurants as well as for the rent and construction of a trade fair stand. Trips in taxis and department store purchases also include the VAT, even if the amount is not given on your receipts.

At any rate, what you should know is that foreign trade visitors and exhibitors can also have the German VAT refunded. However, having the tax refunded involves a lot of red tape. It is a long and time-consuming process and there is always the danger that the total amount will not be refunded.

In Germany, the refund process is strongly regulated through corresponding laws and regulations. The refund process can take up to eight months or even longer without professional assistance.

Having noted the information above, we would like to take advantage of your offer. Please send us the necessary documents (checklist).

Our Contact: _____

Telephone _____

Fax _____

e-mail _____
 (please complete in block letters)

Please note:

Due to currently valid international agreements, this offer can only be made for customers from Member States of the European Union and other eligible countries. Exhibitors from other countries can only take advantage of this service if they are part of a **joint exhibition**.

The fee for the service is 15 percent of the amount refunded

Date, legally binding signature and company stamp

- Please detach here -

