

Koelnmesse Service GmbH  
 Postfach 21 07 60  
 50532 Köln  
 Germany  
 Tel. +49 221 821-3998  
 Fax +49 221 821-2188  
 standbau-services@koelnmesse.de  
 www.koelnmesse-service.com

Deadline for submission:  
 8 weeks before the start of the fair

Customer no. (from your stand confirmation)

--	--	--	--

--	--	--	--	--	--	--	--

Name of trade fair

/2008

Company	Department / contact
Full address, postal code, town, country	
Tel., fax	e-mail



The furniture pictured here is **not** included in the basic price.

**Order:** We hereby order the construction and dismantling of a Copenhagen turnkey stand at a rental price of **73.10** EUR per m<sup>2</sup> as well as a 6 kW electrical main supply point including a Technical Inspectorate (TÜV) check at a one-time fee of **94.00** EUR. The trade fair stand has the following basic equipment. We have indicated our colour preferences.

**Basic equipment for the "Copenhagen" stand**

- Mero system, chrome, white rear and side walls, overall height: approx. 250 cm
- Ceiling: Mero joist, chrome, along sides open to an aisle
- Fascia: fascia panel 200 cm x 30 cm, along sides open to an aisle
- Ribbed carpeting
  - grey (standard)     red     blue     green
- Electrical sub-distribution system up to 6 kW
- Lighting: 1 spotlight per 3 m<sup>2</sup>
- Curtain: Diagonal curtain, black, to cover electric sub-distribution system
- Clothes rail, waste-paper basket, fire extinguisher, ashtray per table

**Text for lettering:**

Company name, maximum of 20 letters, in black Helvetica typeface, on each side open to an aisle. Other typefaces and colours are available after consultation and for an additional fee.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**In addition to the stand construction, we hereby order:**

The additional accessories we have indicated on the reverse, which are subject to a fee.

- Daily cleaning of our trade fair stand during the fair (**subject to a fee**) at the prices and conditions given in items 4.1 and 4.2 of order form T.05.
- Daily disposal of waste from our stand during the trade fair (**subject to a fee**) with refuse sacks at the prices and conditions given on order form T.06.

The cleaning and waste disposal work will be invoiced separately, irrespective of the invoice for the stand construction.

**We would like to place an order for the following services for a fee and therefore request advice on:**

- a water supply point at our stand.
- security surveillance of our stand on a daily basis.

**Important information from Koelnmesse Service:**

**New feature:** Place your order online at: stand.koelnmesse-service.com

- You can indicate your preferred ground plan of the stand construction and the position of the additional accessories on Form S.11 of this service package. Please send Form S.11 to us together with your order to ensure that nothing gets lost.
- Orders received after the deadline for submission mentioned above are subject to a surcharge of 10 % of the basic price and must be confirmed in writing by Koelnmesse Service.
- Changes to the order or the additional accessories ordered must be made in writing. A processing fee of 50.00 EUR will be charged for each additional change made starting with the third change to the order, irrespective of the value of the order amendment.
- Stands will be handed over 24 hours prior to the start of the fair. Exceptions are subject to written arrangements.
- Please do not forget to send us both pages of this form!
- The invoice for the stand construction will be sent at the same time as the order confirmation. The invoice is payable 8 weeks prior to the start of the event. The stand may not be occupied until payment for the stand construction work has been made.
- Please read the conditions on the reverse of this order form. Your signature indicates that you accept these conditions.

Date, legally binding signature and company stamp

- Please detach here -

In addition to the basic equipment, we hereby order the following items (for an additional fee):

Pictures of these items can be found on the page following Form S.08 in this service package.

Quantity		Order no.	Price per unit EUR
<b>Floor and wall construction</b>			
r.m.	Mero wall element e.g. to construct a cubicle	ssbm811	66.00
unit(s)	Folding door, lockable	ssba230	84.20
unit(s)	Wooden door, lockable, white	ssba240	99.80
unit(s)	Curtain (additional), black	ssba810	45.80
m <sup>2</sup>	Platform, approx. 20 mm high	ssba020	16.00
m <sup>2</sup>	Platform, approx. 50 mm high	ssba050	22.50
m <sup>2</sup>	Platform, approx. 100 mm high	ssba010	29.80
r.m.	Backlit edge of the platform, approx. 100 mm high	ssba015	43.40
m <sup>2</sup>	Laminate floor, beech design (only available in connection with a platform, additional)	ssba500	56.30
<b>Fixtures</b>			
unit(s)	Decorative panel, white, approx. 95 x 95 cm	ssba180	36.40
unit(s)	Peg board, white, approx. 95 x 95 cm	ssba440	40.60
r.m.	Built-in collection rail	ssba370	30.20
unit(s)	Shelving, straight, 100 x 30 cm	ssba130	24.40
unit(s)	Shelving, straight, 100 x 40 cm	ssba135	31.70
unit(s)	Shelving, slanting, 100 x 30 cm	ssba131	29.10
unit(s)	Shelving, slanting, 100 x 40 cm	ssba136	40.40
<b>Platforms, display cases, counters</b>			
unit(s)	Octanorm platform 70 x 70 + 50 cm	ssbo195	54.10
unit(s)	Table display case with glass top Octanorm 100 x 50 + 104 cm and one glass lock	ssbo750	115.90
unit(s)	Glass lock for table display case	ssba286	12.20
unit(s)	Octanorm showcase, unglazed, 70 x 70 + 205 cm	ssba820	219.40
unit(s)	Glazing of Octanorm showcase, incl. sliding glass door, lockable	ssba950	66.10
unit(s)	Octanorm showcase, glazed, 70 x 70 + 205 cm, lockable	ssba880	284.80
unit(s)	Octanorm info counter 100 x 50 + 104 cm, open at rear	ssba320	101.90
unit(s)	Sliding door fittings for info counter	ssba132	52.00
r.m.	Bar and info counter, type 05, (Stripes), white corpus, beech top	ssba200	231.80
<b>Furniture</b>			
unit(s)	Sideboard, lockable, approx. 80 x 42 + 72 cm	ssba570	63.40
unit(s)	Table, white top, approx. 70 x 70 cm	ssba770	32.20
unit(s)	Table, white top, approx. 110 x 70 cm	ssba760	32.20
unit(s)	Table, white top, round, approx. 70 cm	ssba775	32.20

Quantity		Order no.	Price per unit EUR
unit(s)	Standing table, white top, approx. 110 cm high	ssba790	60.30
unit(s)	Standard upholstered chair, black	ssba480	25.50
unit(s)	Standard bar stool, black	ssba110	34.30
unit(s)	Refrigerator, approx. 145 l, incl. electric socket	ssba380	73.80
unit(s)	Sink with boiler and electric socket	ssba620	125.80
unit(s)	Sink with canister (no water connection available)	ssba621	112.30
unit(s)	Plexi + steel brochure stand	ssba510	99.80
<b>Graphics</b>			
unit(s)	Company name in Helvetica, black, per 20 additional letters	ssba280	41.60
m <sup>2</sup>	Digital print for fascia or wall elements from printable file	ssba520	118.60
<b>Lighting / electric</b>			
unit(s)	Rail spotlight, 50W l.v.	ssba690	31.20
unit(s)	Rail spotlight, 70W HQI	ssba300	60.30
unit(s)	Spotlight with side arm, 50W l.v.	ssba710	40.00
unit(s)	Standard socket, 230V	ssba670	23.40

**Koelnmesse Service offers a wide range of other fittings and equipment. The employees of Koelnmesse Service will be happy to provide you with assistance.**

#### → Important information

All prices given are net prices. The VAT applicable to each item will be charged at the valid rate.

We hereby declare that we have taken note of the stand construction declaration and the General Terms and Conditions and acknowledge them to be binding. The terms are valid for both the company's own representatives as well as independent agents, insofar as they have been commissioned to work at our stand. We are aware that as an exhibitor, we are responsible for compliance with these terms and are liable for those persons commissioned by us. We accept the stand plan and inventory of equipment which will be sent to us as a result of submission of this order as binding. Cancellation of the order is only possible up to 6 weeks before the official start of construction. Cancellations received after this date carry no obligation for Koelnmesse Service GmbH.

Koelnmesse Service GmbH is entitled to contract a partner company to carry out the service ordered. This company will operate in the name and on behalf of Koelnmesse Service GmbH.

By signing this form, we hereby declare that we accept as binding the General Terms and Conditions of Koelnmesse Service GmbH and — subordinate and supplemental to them — those of the respective service partner. These terms and conditions can be requested from Koelnmesse Service GmbH by calling +49 221 821-3998. The General Terms and Conditions of Koelnmesse Service GmbH can also be downloaded from [www.koelnmesse-service.de](http://www.koelnmesse-service.de).

Place of performance and jurisdiction is Cologne.